

FIRE FUELS REDUCTION AND VEGETATION MANAGEMENT SERVICES

RFQ: 3282

PART I A – TECHNICAL STATEMENT OF QUALIFICATIONS (SOQ)



P.O. Box 676  
Chester, CA 96020

Timber Operators License: A-10959  
California Contractors License: 966089

Contact Information:  
Traci Holt  
Phone: 530-375-7716  
Fax: 530-258-3943  
Email: [traciholt@frontiernet.net](mailto:traciholt@frontiernet.net)

TAB I – TITLE PAGE

Title Page

<b>Part I A – Technical SOQ</b>	
RFQ Title:	<i>Fire Fuels Reduction &amp; Vegetation Management</i>
RFQ:	<i>3282</i>
Vendor Name:	<i>Diversified Resources, Inc.</i>
Address:	<i>PO Box 676 Chester, CA 96020</i>
Opening Date:	<i>February 7, 2017</i>
Opening Time:	<i>2:00 PM</i>

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TAB III – VENDOR INFORMATION SHEET

**Vendor Information**

**VENDOR INFORMATION SHEET FOR RFQ 3282**

V1	Company Name	<i>Diversified Resources, Inc.</i>	
V2	Street Address	<i>PO Box 676</i>	
V3	City, State, ZIP	<i>Chester, CA 96020</i>	
V4	Telephone Number		
	Area Code: <i>530</i>	Number: <i>375-7716</i>	Extension:
V5	Facsimile Number		
	Area Code: <i>530</i>	Number: <i>258-3943</i>	Extension:
V6	Toll Free Number		
	Area Code:	Number:	Extension:
V7	<b><i>Contact Person for Questions / Contract Negotiations, including address if different than above</i></b>		
	Name: <i>Traci Holt</i>		
	Title: <i>Owner</i>		
	Address: <i>PO Box 676 Chester, CA 96020</i>		
Email Address: <i>traciholt@frontiernet.net</i>			
V8	Telephone Number for Contact Person		
	Area Code: <i>530</i>	Number: <i>375-7716</i>	Extension:
V9	Facsimile Number for Contact Person		
	Area Code: <i>530</i>	Number: <i>258-3943</i>	Extension:
V10	<b><i>Name of Individual Authorized to Bind the Organization</i></b>		
	Name: <i>Traci Holt</i>	Title: <i>Owner</i>	
V11	Signature ( <i>Individual must be legally authorized to bind the vendor per NRS 333.337</i> )		
	Signature: 	Date: <i>02/01/2017</i>	

TAB IV – STATE DOCUMENTS



A. Signature page from amendments

State of Nevada  
Department of Administration  
Purchasing Division  
515 E. Musser Street, Suite 300  
Carson City, NV 89701



Brian Sandoval  
Governor

Jeffrey Haag  
Administrator

SUBJECT: Amendment 1 to Request for Qualification 3282  
DATE OF AMENDMENT: January 20, 2017  
DATE OF RFQ RELEASE: January 10, 2017  
DATE AND TIME OF OPENING: February 7, 2017  
AGENCY CONTACT: Nancy Feser, Procurement Staff Member

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The following shall be a part of RFQ 3282 for ***Fire Fuels Reduction and Vegetation Management Services***. If a vendor has already returned a proposal and any of the information provided below changes that proposal, please submit the changes along with this amendment. You need not re-submit an entire proposal prior to the opening date and time.

---

1. Do you require CD's? or can we use thumb drives?

***A thumb drive is acceptable.***

2. pg 14 4.3.3 Is the cost for transportation and water to be included in equipment cost?

***Yes, these costs should be factored into the bid.***

3. pg 15 4.3.6.1 D8 or larger, Is there a horse power and weight requested?  
There are many D8's running from 170 hp and up and weights of 50 k to 95 k.

***No, As long as the equipment can pull an Ely or smooth chain assembly which is approximately 180 feet in length and weighs approximately 22,000 lbs. – 28,500 lbs. in varied terrain and topographic features including hills, draws in a mountainous setting and capable of mountain seed dribblers we won't dictate the exact type of dozer to be used.***

4. pg 17 4.6.1 Is the vender hauling containers or providing containers or both?

***Both***

5. pg 17 4.6.5 Regarding log trucks - Would they go under this section or other specialized trailers? i.e. hay racks?

***Yes, they would fall under hay racks.***

6. Will other hauling services be included? i.e. water,log truck, chip truck or other specialized hauling equipment

*Yes*

7. Page 30/54 Section 10.1.6.4 - Is a 3 ring binder acceptable?

*Yes*

8. Page 12/54 Section 4.1.91. - Confirming costs are not needed for the response to RFQ.

*No, bid/cost will be required on an as needed basis depending on the project.*

9. Page 39/54 Section Section 11.2 - How is financial stability determined if financial information ( P&L, Balance Sheet ) are not required?

*Since the projects will be done on an as needed basis, and bids will be requested at that time, the financial stability will not be required as part of the proposal.*

10. On pg 4 second paragraph'  
What are the boundaries of Northern, Southern, Rural areas?


*There are no set boundaries, it is up to the Vendor to identify the areas of the State in which they are willing to operate as stated.*

11. On pg 5 - Can the pricing be kept confidential?

*No, cost is a matter of public record Per NRS 333, and will be required on a project, by project bases.*

**ALL ELSE REMAINS THE SAME FOR RFQ 3282.**

Vendor shall sign and return this amendment with proposal submitted.

NAME OF VENDOR	Diversified Resources, Inc.		
AUTHORIZED SIGNATURE			
TITLE	Owner	DATE	02/01/2017

***RFQ 3282 Amendment 1***

This document must be submitted in the "State Documents" section/tab of vendors' technical proposal

**B. Attachment A**

**ATTACHMENT A – CONFIDENTIALITY AND CERTIFICATION OF INDEMNIFICATION**

Submitted proposals, which are marked “confidential” in their entirety, or those in which a significant portion of the submitted proposal is marked “confidential” **will not** be accepted by the State of Nevada. Pursuant to NRS 333.333, only specific parts of the proposal may be labeled a “trade secret” as defined in NRS 600A.030(5). All proposals are confidential until the contract is awarded; at which time, both successful and unsuccessful vendors’ technical and cost proposals become public information.

In accordance with the Submittal Instructions of this RFQ, vendors are requested to submit confidential information in separate binders marked “**Part I B Confidential Technical**” and “**Part III Confidential Financial**”.

The State will not be responsible for any information contained within the proposal. Should vendors not comply with the labeling and packing requirements, proposals will be released as submitted. In the event a governing board acts as the final authority, there may be public discussion regarding the submitted proposals that will be in an open meeting format, the proposals will remain confidential.

By signing below, I understand it is my responsibility as the vendor to act in protection of the labeled information and agree to defend and indemnify the State of Nevada for honoring such designation. I duly realize failure to so act will constitute a complete waiver and all submitted information will become public information; additionally, failure to label any information that is released by the State shall constitute a complete waiver of any and all claims for damages caused by the release of the information.

This proposal contains Confidential Information, Trade Secrets and/or Proprietary information as defined in *Section 2 “ACRONYMS/DEFINITIONS.”*

*Please initial the appropriate response in the boxes below and provide the justification for confidential status.*


<b>Part I B – Confidential Technical Information</b>			
YES		NO	X
<b>Justification for Confidential Status</b>			

<b>A Public Records CD has been included for the Technical SOQ Proposal</b>			
YES	X	NO	

<b>Part III – Confidential Financial Information</b>			
YES	X	NO	
<b>Justification for Confidential Status</b>			
Confidential corporate financial information			

Diversified Resources, Inc.

Company Name

  
Signature

Traci Holt

Print Name

02/01/2017

Date

<b>This document must be submitted in Tab IV of vendor’s technical proposal</b>
---

### C. Vendor Certifications

#### ATTACHMENT C – VENDOR CERTIFICATIONS

Vendor agrees and will comply with the following:

- (1) Any and all prices that may be charged under the terms of the contract do not and will not violate any existing federal, State or municipal laws or regulations concerning discrimination and/or price fixing. The vendor agrees to indemnify, exonerate and hold the State harmless from liability for any such violation now and throughout the term of the contract.
- (2) All proposed capabilities can be demonstrated by the vendor.
- (3) The price(s) and amount of this proposal have been arrived at independently and without consultation, communication, agreement or disclosure with or to any other contractor, vendor or potential vendor.
- (4) All proposal terms, including prices, will remain in effect for a minimum of 180 days after the proposal due date. In the case of the awarded vendor, all proposal terms, including prices, will remain in effect throughout the contract negotiation process.
- (5) No attempt has been made at any time to induce any firm or person to refrain from proposing or to submit a proposal higher than this proposal, or to submit any intentionally high or noncompetitive proposal. All proposals must be made in good faith and without collusion.
- (6) All conditions and provisions of this RFQ are deemed to be accepted by the vendor and incorporated by reference in the proposal, except such conditions and provisions that the vendor expressly excludes in the proposal. Any exclusion must be in writing and included in the proposal at the time of submission.
- (7) Each vendor must disclose any existing or potential conflict of interest relative to the performance of the contractual services resulting from this RFQ. Any such relationship that might be perceived or represented as a conflict should be disclosed. By submitting a proposal in response to this RFQ, vendors affirm that they have not given, nor intend to give at any time hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant or any employee or representative of same, in connection with this procurement. Any attempt to intentionally or unintentionally conceal or obfuscate a conflict of interest will automatically result in the disqualification of a vendor's proposal. An award will not be made where a conflict of interest exists. The State will determine whether a conflict of interest exists and whether it may reflect negatively on the State's selection of a vendor. The State reserves the right to disqualify any vendor on the grounds of actual or apparent conflict of interest.
- (8) All employees assigned to the project are authorized to work in this country.
- (9) The company has a written equal opportunity policy that does not discriminate in employment practices with regard to race, color, national origin, physical condition, creed, religion, age, sex, marital status, sexual orientation, developmental disability or handicap.
- (10) The company has a written policy regarding compliance for maintaining a drug-free workplace.
- (11) Vendor understands and acknowledges that the representations within their proposal are material and important, and will be relied on by the State in evaluation of the proposal. Any vendor misrepresentations shall be treated as fraudulent concealment from the State of the true facts relating to the proposal.
- (12) Vendor must certify that any and all subcontractors comply with Sections 7, 8, 9, and 10, above.
- (13) The proposal must be signed by the individual(s) legally authorized to bind the vendor per NRS 333.337.

Diversified Resources, Inc.

Vendor Company Name

Vendor Signature

Traci Holt

Print Name

02/01/2017

Date

**This document must be submitted in Tab IV of vendor's technical proposal**

**D. Attachment I**

**ATTACHMENT I – CERTIFICATION REGARDING LOBBYING**

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

By:  02/01/2017  
Signature of Official Authorized to Sign Application Date

For: Diversified Resources, Inc.  
Vendor Name

Fire Fuels Reduction and Vegetation Management Services RFQ 3282  
Project Title

**This document must be submitted in Tab IV of vendor's technical proposal**

E. Copies of vendor licensing agreements and/or hardware software agreements

N/A

F. Copies of applicable certifications and/or licenses

# SECRETARY OF STATE



## NEVADA STATE BUSINESS LICENSE

**DRI**

**Nevada Business Identification # NV20161655658**

**Expiration Date: November 30, 2017**

In accordance with Title 7 of Nevada Revised Statutes, pursuant to proper application duly filed and payment of appropriate prescribed fees, the above named is hereby granted a Nevada State Business License for business activities conducted within the State of Nevada.

Valid until the expiration date listed unless suspended, revoked or cancelled in accordance with the provisions in Nevada Revised Statutes. License is not transferable and is not in lieu of any local business license, permit or registration.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Great Seal of State, at my office on November 19, 2016

*Barbara K. Cegavske*

BARBARA K. CEGAVSKE  
Secretary of State

***You may verify this license at [www.nvsos.gov](http://www.nvsos.gov) under the Nevada Business Search.***

**License must be cancelled on or before its expiration date if business activity ceases.  
Failure to do so will result in late fees or penalties which by law cannot be waived.**



# SECRETARY OF STATE



## CERTIFICATE OF EXISTENCE WITH STATUS IN GOOD STANDING

I, BARBARA K. CEGAUSKE, the duly elected and qualified Nevada Secretary of State, do hereby certify that I am, by the laws of said State, the custodian of the records relating to filings by corporations, non-profit corporations, corporation soles, limited-liability companies, limited partnerships, limited-liability partnerships and business trusts pursuant to Title 7 of the Nevada Revised Statutes which are either presently in a status of good standing or were in good standing for a time period subsequent of 1976 and am the proper officer to execute this certificate.

I further certify that the records of the Nevada Secretary of State, at the date of this certificate, evidence, **DRI**, as a corporation duly organized under the laws of California and existing under and by virtue of the laws of the State of Nevada since November 3, 2016, and is in good standing in this state.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Great Seal of State, at my office on November 19, 2016.

BARBARA K. CEGAUSKE  
Secretary of State



Electronic Certificate  
Certificate Number: C20161119-0095  
You may verify this electronic certificate  
online at <http://www.nvsos.gov/>

License Number:

**A 10959**

Date of Issuance:

10/28/2016

License Valid Period:

01/01/2017 - 12/31/2018

DIVERSIFIED RESOURCES  
P O BOX 676  
CHESTER, CA 96020

STATE OF CALIFORNIA

THE RESOURCES AGENCY

STATE BOARD OF FORESTRY

**TIMBER OPERATOR LICENSE**



This timber operator license is issued pursuant to the provisions of Article 6, Chapter 8, Division 4 of the Public Resources Code; the regulations of the State Board of Forestry in Article 3, Subchapter 4.1, Chapter 2, Division 2, Title 14 of the Administrative Code; and in response to the licensee's application in the prescribed manner.

This timber operator license does not purport to confer property rights in timber, land, or the products thereof.

CDF STOCK 75401300491



# CERTIFICATE OF LIABILITY INSURANCE

OP ID: DM

DATE (MM/DD/YYYY)  
01/27/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER <b>PAT CRAMER INS. AGENCY, INC.</b> PO BOX 936 ANDERSON, CA 96007		CONTACT NAME: <b>Pat Cramer Insurance Agency</b> PHONE (A/C, No, Ext): <b>530-365-2200</b>		FAX (A/C, No): <b>530-365-2299</b>	
		E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: <b>DIVER-2</b>			
		INSURER(S) AFFORDING COVERAGE		NAIC #	
INSURED		INSURER A :		26433	
<b>Diversified Resources Inc</b>		INSURER B :		26433	
<b>P.O. Box 676</b>		INSURER C :			
<b>Chester, CA 96020</b>		INSURER D :			
		INSURER E :			
		INSURER F :			

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	X		CP00171806	02/23/2016	02/23/2017	EACH OCCURRENCE \$ <b>1,000,000</b>
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>50,000</b>
A	Loggers Broad Frm			CP00171806	02/23/2016	02/23/2017	MED EXP (Any one person) \$ <b>5,000</b>
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$ <b>1,000,000</b>
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ <b>2,000,000</b>
							PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b>
							LBF \$ <b>1,000,000</b>
A	AUTOMOBILE LIABILITY	X		CP00171806	02/23/2016	02/23/2017	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b>
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> SCHEDULED AUTOS						PROPERTY DAMAGE (PER ACCIDENT) \$
	<input checked="" type="checkbox"/> HIRED AUTOS						\$
A	<input checked="" type="checkbox"/> NON-OWNED AUTOS					\$	
B	UMBRELLA LIAB			XL00007976	02/23/2016	02/23/2017	EACH OCCURRENCE \$ <b>2,000,000</b>
	<input checked="" type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> OCCUR	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$
	DEDUCTIBLE						\$
	RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y / <input checked="" type="checkbox"/> N / A					OTHER
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$
A	Cargo			CP00171806	02/23/2016	02/23/2017	E.L. DISEASE - EA EMPLOYEE \$
A	Inland Marine Cov			CP00171806	09/22/2016	02/23/2017	E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

**Pollution Liability Endorsement included up to \$250,000 limit.**  
 Certificate holder is named as additional insured. Actual endorsement has been requested by the issuing company.

**CERTIFICATE HOLDER****CANCELLATION**

STATENV  State of Nevada, Purchasing Division RFQ: 3282 515 E. Musser Street, Ste 300 Carson City, CA 89701	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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P.O. BOX 8192, PLEASANTON, CA 94588

## CERTIFICATE OF WORKERS' COMPENSATION INSURANCE

ISSUE DATE: 12-07-2016

GROUP:

POLICY NUMBER: 9091101-2016

CERTIFICATE ID: 27

CERTIFICATE EXPIRES: 03-01-2017

03-01-2016/03-01-2017

THIS CERTIFICATE SUPERSEDES AND CORRECTS

CERTIFICATE # 26 DATED 12-07-2016

THE DIVISION OF INDUSTRIAL RELATIONS  
400 WEST KING STREET SUITE 400  
CARSON CITY NV 89703

NF

This is to certify that we have issued a valid Workers' Compensation insurance policy in a form approved by the California Insurance Commissioner to the employer named below for the policy period indicated.

This policy is not subject to cancellation by the Fund except upon 30 days advance written notice to the employer.

We will also give you 30 days advance notice should this policy be cancelled prior to its normal expiration.

This certificate of insurance is not an insurance policy and does not amend, extend or alter the coverage afforded by the policy listed herein. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate of insurance may be issued or to which it may pertain, the insurance afforded by the policy described herein is subject to all the terms, exclusions, and conditions, of such policy.

Authorized Representative

President and CEO

IF AN EMPLOYEE WHO WAS HIRED OR IS REGULARLY EMPLOYED IN CALIFORNIA RECEIVES PERSONAL INJURY BY ACCIDENT ARISING OUT OF AND IN THE COURSE OF SUCH EMPLOYMENT OUTSIDE OF CALIFORNIA, HE/SHE, OR HIS/HER DEPENDENTS, IN THE CASE OF DEATH, SHALL BE ENTITLED TO COMPENSATION ACCORDING TO THE LAWS OF CALIFORNIA (CALIFORNIA LABOR CODE 3600.5). THE STATE COMPENSATION INSURANCE FUND OF CALIFORNIA DOES NOT PURPORT TO PROVIDE INSURANCE UNDER THE LAWS OF ANY STATE OTHER THAN THE STATE OF CALIFORNIA.

UNLESS INDICATED OTHERWISE BY ENDORSEMENT, COVERAGE UNDER THIS POLICY EXCLUDES THE FOLLOWING: THOSE NAMED IN THE POLICY DECLARATIONS AS AN INDIVIDUAL EMPLOYER OR A HUSBAND AND WIFE EMPLOYER; EMPLOYEES COVERED ON A COMPREHENSIVE PERSONAL LIABILITY INSURANCE POLICY ALSO AFFORDING CALIFORNIA WORKERS' COMPENSATION BENEFITS; EMPLOYEES EXCLUDED UNDER CALIFORNIA WORKERS' COMPENSATION LAW.

EMPLOYER'S LIABILITY LIMIT INCLUDING DEFENSE COSTS: \$1,000,000 PER OCCURRENCE.

ENDORSEMENT #1600 - HOLT, TRACI PRES SEC TRES - EXCLUDED.

ENDORSEMENT #1600 - HOLT, KELLY VICEPRES - EXCLUDED.

ENDORSEMENT #2065 ENTITLED CERTIFICATE HOLDERS' NOTICE EFFECTIVE 03-01-2014 IS ATTACHED TO AND FORMS A PART OF THIS POLICY.

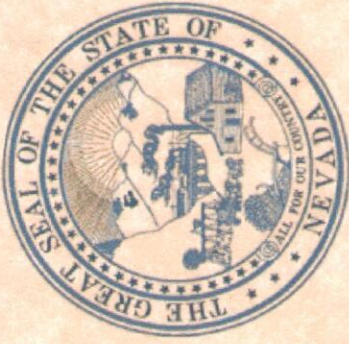
EMPLOYER

DIVERSIFIED RESOURCES, INC  
PO BOX 676  
CHESTER CA 96020

NF

WORK PERFORMED FOR:  
STATE OF NEVADA DIV OF INDUSTRIAL RELATION  
WORKERS' COMPENSATION SECTION  
400 W KING ST STE 400  
CARSON CITY NV 89703-4256 [256CS]

State of Nevada  
Department of Business & Industry  
Division of Industrial Relations



**Extra Territorial  
Certificate**

Issued to:

**DIVERSIFIED RESOURCES INC**  
PO BOX 676  
Chester, CA 96020

Certificate Number: 464  
Effective Date: December 7, 2016  
Expiration Date: June 05, 2017

Issued on this Thursday, December 08, 2016 by the  
Department of Business & Industry  
Division of Industrial Relations, Workers' Compensation Section

A handwritten signature in blue ink, appearing to read "Jacquie Bohemier", written over a horizontal line.

Jacquie Bohemier  
Enforcement Supervisor

TAB V – ATTACHMENT B, TECHNICAL CERTIFICATION OF COMPLIANCE

**ATTACHMENT B – TECHNICAL CERTIFICATION OF COMPLIANCE  
WITH TERMS AND CONDITIONS OF RFQ**

I have read, understand and agree to comply with *all* the terms and conditions specified in this Request for Qualification.

YES        X        I agree to comply with the terms and conditions specified in this RFQ.

\_\_\_\_\_

NO        \_\_\_\_\_        I do not agree to comply with the terms and conditions specified in this RFQ.

If the exception and/or assumption require a change in the terms in any section of the RFQ, the contract, or any incorporated documents, vendors *must* provide the specific language that is being proposed in the tables below. If vendors do not specify in detail any exceptions and/or assumptions at time of proposal submission, the State will not consider any additional exceptions and/or assumptions during negotiations.

Diversified Resources, Inc.

Company Name



Signature

Traci Holt  
Print Name

02/01/2017  
Date

*Vendors MUST use the following format.* Attach additional sheets if necessary.

**EXCEPTION SUMMARY FORM**

EXCEPTION #	RFQ SECTION NUMBER	RFQ PAGE NUMBER	EXCEPTION (Complete detail regarding exceptions must be identified)
1	5.1.8	24/54	Professional E&O is not required for our industry. We carry Loggers Broad Form in addition to our GL, which provides coverage for wrongful damage to property. We carry \$250,000 pollution and are researching options for \$1,000,000.

**ASSUMPTION SUMMARY FORM**

ASSUMPTION #	RFQ SECTION NUMBER	RFQ PAGE NUMBER	ASSUMPTION (Complete detail regarding assumptions must be identified)

**This document must be submitted in Tab V of vendor's technical proposal**

TAB VI – SECTION 3.2 GENERAL MINIMUM QUALIFICATIONS



## 1.1 MINIMUM QUALIFICATIONS

It is **mandatory** that each component listed below in the Minimum Qualifications be addressed. Failure to address each component will result in disqualification of the RFQ response. Vendors proposing to receive an award through this RFQ must provide a detailed description of their SOQ, which must include, at a minimum, the following information.

- 1.1.1 Vendors will be required to have appropriate license(s) and insurance to qualify for all work in this RFQ. Copy of appropriate license(s) must be submitted with proposal; and

***DRI maintains the appropriate licenses and insurance set forth in the RFQ. Our licenses and insurance documents are located in Tab IV, Section F.***

- 1.1.2 Vendors may also be required to provide a Performance Security in the form of a Surety Bond, Certificate of Deposit or Treasury Note. This requirement will be on a project by project basis, and will be in an amount up to 100% of the project total.

***DRI is bonded through Anchor Insurance & Surety in the amount of \$1,000,000.***

**Statement of Qualifications:**

***Diversified Resources, Inc. is experienced in all aspects of timber/fuel reduction operations. We are fully insured, bonded, licensed timber operator and a licensed California tree service contractor. We have more than 25 years' experience in the timber industry. We pride ourselves and our company in doing quality work. We specialize in mastication, grapple piling, fuel reduction, and site preparation. We take great pride in being good stewards of our lands.***

***We have a profound working knowledge of in woods activities. We take great pride in being good stewards of our lands. We are a bonded, licensed California Contractor, C61/D49 Tree Specialty, #966089 and a CA. Licensed Timber Operator - #A10959. We are also a California Pro Logger and member of Associated California Loggers.***

***Our company produces high quality work, using treatment methods aimed at exceeding the required specifications. Our operators are committed to exceptional quality of work. Each crew member is certified in CPR/First Aid and receives annual fire line safety training. Our employee safety and quality of work is more important than production.***

***One of the major advantages we offer is our key personnel experience in the timber industry. Each has worked on numerous fuel reduction, mastication and mechanical logging operations. We cross train our personnel to provide a variety of functions in the woods. We take pride in our employees as they are the strength of our company and represent the quality of work we are known for. Each of our personnel exceed the minimum qualifications.***

*For each project, we follow an operational plan which outlines the method in which we will accomplish the task, along with a detailed quality assurance plan. Our operators are required to monitor their progress against the operational plan, to ensure work is progress on time and within specifications.*

*Our quality control process involves the use of a GPS system and .pdf maps through our mobile devices. Upon being furnished with a .pdf version or shape file of the unit location we download the map/file to our .pdf map application. The device is mounted in our equipment and tracks movement within the unit boundaries. This provides for very accurate measurement of the number of acres treated per day so we can ensure we are meeting the production rate necessary to complete the job.*

*We have a comprehensive safety plan and take safety in the woods very serious. We utilize all safety measures to ensure our crew operates in a safe working environment. All hazards are identified prior to commencing operations. Weekly meetings are conducted to review safety, new hazards, and production schedule. Operators are provided contact information for the nearest fire station, dispatch center, district ranger, or contracting officer.*

*We use safety measure check off list for each type of equipment we use. Operators review these safety measures and acknowledge their understanding. We also have a safety policy on fire prevention, inclement weather conditions and will not allow operators to work in severe storms, lightning, etc.*

*Operators are equipped with a first aid kit. For each project, we maintain a medical evacuation plan in the event of an emergency. The plan contains specific project information for emergency personnel such as project location(lat/long/range), road numbers/names, closest medical facility, and emergency contact numbers.*

TAB VII – SECTION 3.3 TECHNICAL MINIMUM QUALIFICATIONS

## Section 3.3 Technical Minimum Qualifications

### 1. SCOPES OF WORK

In order for vendors to qualify for any fire fuels reduction service, proposing vendors must provide evidence of the required employee knowledge and skills through experience (attach resumes and/or CV), as well as a detailed description of services in the scope of work being proposed upon. A minimum of three (3) years' experience in each of the scopes of work being proposed is preferred.

Work is to be performed in a professional manner, with due diligence paid to protecting private property and ensuring a safe working environment for crew members. Equipment and crews must be fully compliant with State and local employer safety and fire prevention codes and ordinances. On-site crew supervision is required to ensure crew safety, as well as an industry accepted level of production. Routine inspections will be conducted to determine quality of work, production levels, and compliance with site protection requirements. Any slash or high stumps that are left will constitute an incomplete job and payment will not be approved until complete;

#### 1.1 Forest Management Hand Crew Services Specification

- 1.1.1 Vendor(s) who qualify will provide skilled hand crew services to complete forest management-related work, including but not limited to:
  - 1.1.1.1 Fuels reduction;
  - 1.1.1.2 Tree thinning;
  - 1.1.1.3 Wildlife habitat improvement; and
  - 1.1.1.4 Erosion control.
- 1.1.2 Crews will be provided with written prescriptions that contain specifications and other pertinent information for each project;
- 1.1.3 Travel to worksite may require driving on narrow, winding, native surface roads for long distances. During the summer months, frequent encounters with hikers, mountain bikers, and horseback riders should be expected;
- 1.1.4 Crews must be able to work in difficult terrain that may include steep, rocky slopes, and areas of dense trees with large, unstable snags, poor footing and exposure to adverse weather. In addition, some work may

be required in urban environments and may contain such hazards as structures, trees, power lines, and vehicles; and

- 1.1.5 Work includes lifting rounds of wood and segments of logs, limb wood, and brush.
- 1.1.6 Tree felling services will include the operation of chainsaws to complete felling, liming, lopping, bucking and brushing activities according to written prescriptions. Specifications identified below may be modified based on a specific prescription or scope of work.
  - 1.1.6.1 Tree fellers must be able to directionally fell trees away from residual trees or objects to be protected;
  - 1.1.6.2 Tree to be cut larger than six (6) inches in diameter may be marked with paint (color to be determined between awarded vendor and State's designee). Trees that are less than six (6) inches in diameter may be designated by description;
  - 1.1.6.3 Trees range in size from one (1) inch to twenty-four (24) inches DBH;
  - 1.1.6.4 Cut trees in area not designated for firewood sales must be limbed on all sides, bucked into four (4) foot lengths and stacked for burning, depending on the prescription unless specified differently in a scope of work;
  - 1.1.6.5 In areas designated for firewood sales, cut trees larger than eight (8) inches in diameter must be limbed on all sides, bucked into four (4) foot lengths, and stacked for removal by individuals purchasing firewood permits unless specified differently in a scope of work;
  - 1.1.6.6 Borax will be applied to all freshly cut green evergreen tree stumps larger than ten (10) inches in diameter to prevent the spread of root disease;
  - 1.1.6.7 Maximum stump height is six (6) inches above high ground level;
  - 1.1.6.8 Trees that are less than six (6) inches must be cut flush with the ground; and
  - 1.1.6.9 Typical brush species are primarily ceanothus, manzanita, oak, and chinkapin, and are mostly three (3) to six (6) feet

high. Designation for brush removal is generally by description (e.g. remove fifty (50) percent of the brush) to reduce fuel continuity.

1.1.7 Disposal of cut material will be accomplished by hand piling for burning, chipping, scattering, and/or removal from site, as designated by the project manager or through a scope of work. All piles must be located so that live trees are not scorched during the burning process. Pile locations will be decided by awarded vendor and the State’s designee. Accurate recordation for hours of use and biomass produced is required.

1.1.8 Erosion control services that may be requested include routine light maintenance on roads and trails that can be done by hand, such as digging, trenching and/or removing sedimentation from drainage structures installed along park roads and trails. Other erosion control may include tilling, application of fertilizer, seeding, mulching, irrigation, and the application and establishment of erosion control materials (i.e., geotextile fabric).

1.1.9 Cost items shall be provided by the vendor to accomplish specific forestry-related tasks using the units below *during the bidding process*.

1.1.9.1 Service Associated with Scope

Service Associated With Scope	Cost Unit
A. Tree cutting (felling, liming, bucking)	Acre
B. Burn pile stacking	Acre
C. Pile burning	Acre
D. Brushing	Acre
E. Chipping	Hourly
F. Fire line construction	LF
G. Mobilization	Mile

All other work and materials necessary to complete work (e.g. generator fuel) will be considered incidental and included in the payment of cost items.

*DRI is familiar with the work associated with this item. We have previous experience with this scope of work. We recently completed a 300+ acre cut and pile work for the Almanor Ranger District. Additionally, we have completed cut, pile, lop and scatter work on private land. We understand and can meet the specifications listed under this scope or work.*

## **1.2 Large Tree Removal Services Specification**

- 1.2.1 Awarded vendor will provide large tree removal on an as needed basis.
- 1.2.2 Equipment used must be able to operate on uneven, rocky ground;
- 1.2.3 Equipment used must be able to selectively remove individual trees;
- 1.2.4 Equipment used must be able to operate in close proximity to homes and other structures;
- 1.2.5 Tree stumps shall be cut to a height of six (6) inches or what is deemed to be appropriate based on site limitations (to be determined by State's designee and awarded vendor), and then treated with a borax solution. If the entire tree is not specified for removal, then logs remaining on the lot must be bucked as necessary to insure that each log or log segment is completely on the ground;
- 1.2.6 All felled trees must be limbed, and the slash must be removed from the property, or chipped, blown and scattered on the property as directed by the State's designee. Wood chips left on the parcel must not exceed two (2) inches in depth;
- 1.2.7 If project specifications include that the awarded vendor remove materials for commercial purposes, then the awarded vendor may be expected to reduce or negotiate their fees. Vendors must indicate in their response whether or not they will remove materials for commercial purposes, and if so, define their process and fee schedule, along with their willingness to negotiate when appropriate;
- 1.2.8 Upon receipt of a work order, the awarded vendor shall have all work completed within thirty (30) days;
- 1.2.9 The awarded vendor's activities upon any Government, State, or private property shall be confined to spaces, areas, roads and locations as directed by the State's designee; and
- 1.2.10 The awarded vendor will work only on normal workdays, Monday through Friday, and between the hours of 8:00 a.m. and 5:00 p.m. After hours work and work on Saturdays, Sundays, and State holidays will not

be permitted unless the awarded vendor obtains written approval from the State's designee.

- 1.2.11 Services will be provided by the vendor to accomplish large tree removal using the units below:
  - 1.2.11.1 Class A: Any tree that can be laid down with a clear path on said property. (e.g., A 200' tree or a 30' tree regardless of the height and diameter, if the tree has a clear path to fall and can be easily topped and limbed. This job would require one (1) or more people);
  - 1.2.11.2 Class B: Any tree needing to be climbed, trimmed, topped and pieced out. (This job requires one (1) climber/faller and one (1) or more ground person); and
  - 1.2.11.3 Class C: Mechanical involvement required. (e.g., Crane job – 100' crane. This job would require two (2) or more people).
- 1.2.12 Appropriate signage meeting State Highway and local county jurisdiction's requirements must be provided by awarded vendor.

***DRI understands the requirements for large tree removal services. We are experienced and have the team who can meet these requirements. Our team is experienced in tree removal in and around home sites, sensitive areas. We are a licensed California tree service contractor with experience in this scope of work.***

### **1.3 Forestry Equipment Specification**

- 1.3.1 Vendors must indicate in their response the manufacturer and model of available equipment, the capabilities of the equipment, and the operator/crews available to man the equipment.

***We own/utilize current, innovative equipment in our operations. Our equipment is maintained to the highest standards. Each machine is equipped with an on board compressed air foam (CAF) TriMax fire suppression unit, have self-leveling cabs, and have zero (0) tail swing, thus reducing the damage to leave trees. All equipment meets or exceeds OSHA requirements. All feller buncher/masticator machines can rotate 360 degrees, low ground pressure, work on slopes up to 55% and can work within the stands with limited damage to leave trees.***

***Our machines are equipped with GPS software that allows for precise location within the unit boundaries. This is also important in the event of***



*an emergency, whereby safety personnel know the exact location of the emergency.*

*Standard operating procedure is to park equipment in areas with minimal fuels. Our operators are required to clean and remove wood debris and dust at the end of each day. If working in a very dense tree stand, we will clean the machine midday.*

1.3.2 Equipment to be utilized on fuels management and/or forest health and/or habitat enhancement projects that may include, but is not necessarily limited to:

1.3.2.1 Tree shears

*2017 – TimberPro 725C with 22” shear*

*2014 – TimberPro 725B with 22” shear*

*2006 – Timbco 425EXL with 22” shear*

1.3.2.2 Brush masticators and mowers – light, medium, and heavy duty

*2017 – TimberPro 725C with Quadco masticating head*

*2014 – TimberPro 725B with Quadco masticating head*

*2006 – Timbco 425EXL with Quadco masticating head*

1.3.2.3 Feller bunchers

*2017 – TimberPro 725C with Quadco 22” hotsaw*

*2014 – TimberPro 725B with Quadco 22” hotsaw*

*2006 – Timbco 425EXL with Quadco 22” hotsaw*

1.3.2.4 Forwarders

1.3.2.5 Cut to length operators

1.3.2.6 Heavy cranes

1.3.2.7 Wheeled skidders

*John Deere 648G skidder with grapples and winch*

*CAT 528 skidder with grapples*

1.3.2.8 Tracked skidders

*CAT 527 grapple skid cat*

*CAT D5H grapple skid cat*

*CAT 528 Skidgine*

1.3.2.9 Tub grinders

***DRI does not own a tub grinder, but will purchase, rent or lease as necessary if we choose to bid on a task order with this requirement.***

1.3.2.10 Chippers

***Morbark 60/36 chipper, capable of chipping up to 26” diameter trees***

1.3.2.11 Bulldozers

***CAT 527 dozer***

***CAT D5H dozer***

1.3.2.12 Lawson Aerator

1.3.3 Awarded vendor will be required to supply operator(s), equipment transport, and if applicable, water for fire suppression/dust abatement.

1.3.4 General project specifications (project specific specifications will be described in a scope of work prior to commencement of each project and may deviate from the specifications listed below):

1.3.4.1 All vegetation and slash identified for treatment shall be cut at a maximum of six (6) inches above the normal plane of ground (measured at stump height on uphill side);

1.3.4.2 No slash and other vegetative debris shall be more than twelve (12) inches deep as measured from the ground level;

1.3.4.3 No damage to crop trees as a result of contract operations is permitted;

1.3.4.4 All cut vegetation shall be kept within unit boundaries;

1.3.4.5 Any cut vegetation falling into ditches, roads, road banks, trails or adjacent units shall be removed by the end of the work day;

1.3.4.6 No masticated or cut material shall lean against or be suspended by leave trees;

- 1.3.4.7 Vegetation that is within two (2) feet vertical or horizontal of any obstacle such as large rocks or fences will not require treatment; and
- 1.3.4.8 All boles or pieces up to ten (10) inches in diameter shall be masticated.
- 1.3.5 Specifications for cut material (slash):
  - 1.3.5.1 Fifty (50) percent shall be less than or equal to six (6) inches in length;
  - 1.3.5.2 Forty (40) percent shall be less than or equal to two (2) feet in length; and
  - 1.3.5.3 No more than ten (10) percent shall be equal to two (2) to four (4) feet in length. No slash shall exceed four (4) feet.
- 1.3.6 Chaining
  - 1.3.6.1 D8 or larger tractors; The contractor will be responsible for furnishing 2 dozers capable of pulling an anchor chain assembly which is approximately 180-200 feet in overall length and weighs an estimated 22,000 to 28,500 pounds and capable of mountain seed dribblers. The dozers must be furnished with skilled and experienced operators and the necessary support. Work environment will consist of varied terrain and topographic features including hills, draws in a mountainous setting.
  - 1.3.6.2 Government or using Agency will supply anchor chain, pigtail chains, swivels, cleavices, and associated pins, seed dribblers and repair parts for all of the above. Generally contractor will be required to pick up and transport chain from a BLM office location to the identified work site.
    - A. Ely or smooth
  - 1.3.6.3 One (1) way vs two (2) way chaining; Type of chaining required will be identified in the scope of work but will generally consist of either a one way chaining or 2 way chaining.

***DRI is experienced and has knowledgeable staff who can meet these specifications.***

#### **1.4 Pesticide Application Specification**

*DRI is not submitting a proposal for this scope of work.*

#### **1.5 Seed Drills/Application Specification**

*DRI is not submitting a proposal for this scope of work.*

#### **1.6 Hauling Services Specification**

1.6.1 Awarded vendor will drop off container on project site (roll on, roll off system);

1.6.2 Container must be capable of holding woody biomass (chipped or unchipped; but not in the same container);

1.6.3 Available container volumes should be ten (10), twenty (20), and thirty (30) cubic yards, or volume specified by State's designee; and

1.6.4 The containers will be hauled by the awarded vendor from project sites to landfills, power plants, or biomass recycling centers on specially constructed heavy trucks.

1.6.5 Awarded vendor may be requested to remove previously cut fuel wood from a project site. Vendors should include in their response a minimum bid per cord that will be paid to the State Agency awarding the project to remove fuel wood or other by-products for commercial sale and a listing of available equipment necessary to complete this task.

*DRI operates many different types of forestry delivery equipment.*

*We have transport trucks, trailers, lowbeds, chip vans, log trailers.*

*We can meet the specifications for this scope of work.*

#### **1.7 Ground Seeders/Spreaders Specification**

*DRI is not submitting a proposal for this scope of work.*

#### **1.8 Shrub and Tree Planting Specification**

*DRI is not submitting a proposal for this scope of work.*

## 1.9 Controlled Fire Specification

*DRI is not submitting a proposal for this scope of work.*

## 1.10 Road Construction/Maintenance/Rehabilitation Specification

- 1.10.1 Vendors must indicate in their response the manufacturer and model of available equipment necessary to complete this work, the capabilities of the equipment, and the operator/crews available to man the equipment as they pertain to the specifications of this scope of work.

*DRI operates many different types of equipment for road maintenance. Our crew are experienced in operating a variety of equipment, including those listed below. Many of our completed projects have required road opening, repair and restoration to original condition.*

*Our crew is very familiar with erosion control measures and using geotextile fabric typically used in forestry road maintenance/rehab.*

The following equipment may be utilized for this requirement:

*Grader – CAT 12G*

*Dozers – CAT 527, CAT D5H*

*Excavator – Linkbelt 210LX*

*Loader – CAT 966*

*Backhoe – CAT 420*

*Wheeled skidders – CAT 528, John Deere 648G*

*Belly dump - CPS 40' trailer*

*End dump – Western 28' trailer*

*Feller buncher – TimberPro 725C, TimberPro 725B, Timbco 425EXL*

- 1.10.2 Road construction activities may include, but are not necessarily limited to:

- 1.10.2.1 Road blazing;

- 1.10.2.2 Grading;
- 1.10.2.3 Backhoe/Track Hoe work;
- 1.10.2.4 Rock removal;
- 1.10.2.5 Tree removal;
- 1.10.2.6 Cut and fill work;
- 1.10.2.7 Skid trail construction;
- 1.10.2.8 Installation of drainage structures such as, but not limited to:
  - A. Culverts, bar ditches
  - B. Rolling dips
  - C. Trench drains
  - D. Tile drains
  - E. Erosion control barriers and structures
  - F. Temporary drainage crossings
- 1.10.2.9 Existing road and skid trail maintenance; and
- 1.10.2.10 Skid road rehabilitation following project conclusion.

1.10.3 Vendors must have a familiarity with drainage fabrics and geotextiles. Vendors must include in their response, detailed experience in comparable projects.

***We have extensive experience and knowledge of proper road rehabilitation methods. Most of our projects require skid trail maintenance/rehabilitation after use, water bars, road grading, etc. We have been called upon to open up forest service roads for access to project units, thus saving time and resources of forest service staff. We have installed culverts, road gates, and decommissioned roads on many projects. We are prepared to meet the specifications in this scope of work.***

## 1.11 Additional Requirements

- 1.11.1 Vendors need to be aware that due to wildlife and special resource concerns, or special events, a temporary delay in authorization to proceed may result.
- 1.11.2 At awarded vendor's expense, all vehicles entering any critical habitats must be extensively cleaned (primarily the undercarriage) prior to entry to prevent the spread of invasive species.
- 1.11.3 The awarded vendor must agree to avoid impacts to historic and prehistoric sites as defined under NRS 381.195. Avoidance means that no ground disturbing activities associated with the project will affect historic and prehistoric sites during construction. The State's designee will flag the boundaries of historic and prehistoric sites to be avoided within the project area and present this information to the vendor in the field. The awarded vendor will be responsible for communicating avoidance requirements to heavy equipment operators, subcontractors and any of its personnel working in the vicinity. Any impacts to cultural resources within the flagged boundaries associated with the project, whether purposeful or inadvertent, are not acceptable and the State may require the awarded contractor to pay for the recordation, stabilization or data recovery at the site. The State may consider a contractor's affects to historic and prehistoric sites as disqualifying factors in future RFQs. In the event that historic or prehistoric resources are discovered, contractor will cease work immediately and contact the State's designee.
- 1.11.4 The awarded vendor(s) shall ensure that all its personnel and the personnel of any of its subcontractors are directed not to engage in the illegal collection of historic and prehistoric materials.
- 1.11.5 The awarded vendor shall call law enforcement if any suspected human remains are encountered in the project area.

***DRI has experience in working around sensitive areas, archeological sites, home sites, and water courses. We take the required precautionary measures when working in historic/sensitive areas. Prior to commencing operations, our crew is required to walk the job site/units to familiarize themselves with the area. Our pre-work checklist indicates known arch sites, historic/sensitive areas, water courses. We understand the requirements for this RFQ and are prepared to meet them.***

## ATTACHMENT H – FIRE FUELS REDUCTION AND VEGETATION SERVICES

*Vendors proposing to receive an award through this RFQ must provide the information requested below, please mark each component that pertains to your company. Additional lines have been provided for any additional information.*

### 4. SCOPE OF WORK

SCOPE 4.1	Forest Management Hand Crew Services Specification	SOUTH	NORTH	RUAL	STATE WIDE
4.1.1.1	Fuels reduction				X
4.1.1.2	Tree thinning				X
4.1.1.3	Wildlife habitat improvement				X
4.1.1.4	Erosion control				X

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<b>SCOPE 4.2</b>	<b>Large Tree Removal Services</b>	<b>SOUTH</b>	<b>NORTH</b>	<b>RUAL</b>	<b>STATE WIDE</b>
4.2.1	Large Tree Removal				X

<b>SCOPE 4.3</b>	<b>Forestry Equipment Specification</b>	<b>Manufacturer &amp; Model</b>	<b>SOUTH</b>	<b>NORTH</b>	<b>RUAL</b>	<b>STATE WIDE</b>
4.3.2.1	Tree Shears					X
4.3.2.2	Brush Masticators – light, medium, and heavy duty					X
4.3.2.3	Feller Bunchers					X
4.3.2.4	Forwarders					
4.3.2.5	Cut to length operators					
4.3.2.6	Heavy Cranes					
4.3.2.7	Wheeled Skidders					X
4.3.2.8	Tracked Skidders					X
4.3.2.9	Tub Grinders					X
4.3.2.10	Chippers					X
4.3.2.11	Bulldozers					X
4.3.2.12	Lawson Aerator					

<b>SCOPE 4.4</b>	<b>Pesticide Application Specifications</b>	<b>SOUTH</b>	<b>NORTH</b>	<b>RUAL</b>	<b>STATE WIDE</b>
4.4.1	In accordance with NRS 555, vendors must have a Nevada Custom Pest Control License				

**License Number:**

<b>SCOPE 4.5</b>	<b>Seed Drills/Application Specifications</b>	<b>Manufacturer &amp; Model</b>	<b>SOUTH</b>	<b>NORTH</b>	<b>RUAL</b>	<b>STATE WIDE</b>
4.5.2	Agricultural Seed Drills					
4.5.3	No-Till Drills					
4.5.4	Rangeland Drills					

<b>SCOPE 4.6</b>	<b>Hauling Services Specification</b>	<b>SOUTH</b>	<b>NORTH</b>	<b>RUAL</b>	<b>STATE WIDE</b>
4.6.1 – 4.6.5	Hauling Services				X

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<b>SCOPE 4.7</b>	<b>Ground Seeders/Spreaders Specification</b>	<b>SOUTH</b>	<b>NORTH</b>	<b>RUAL</b>	<b>STATE WIDE</b>
4.7.1	Hand and Electric Broadcast Seeders				

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<b>SCOPE 4.8</b>	<b>Controlled Fire Specification</b>	<b>SOUTH</b>	<b>NORTH</b>	<b>RUAL</b>	<b>STATE WIDE</b>
4.8.1	Crews to apply controlled fire to natural vegetation under specified conditions.				

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<b>SCOPE 4.9</b>	<b>Road Construction/Maintenance /Rehabilitation</b>	<b>SOUTH</b>	<b>NORTH</b>	<b>RUAL</b>	<b>STATE WIDE</b>
4.9.2.1	Road Blazing				X
4.9.2.2	Grading				X
4.9.2.3	Backhoe/Trackhoe Work				X
4.9.2.4	Rock Removal				X
4.9.2.5	Tree Removal				X
4.9.2.6	Cut and Fill Work				X
4.9.2.7	Skid Trail Construction				X
4.9.2.8	Installation of Drainage Structures:				X
	A. Culverts and Bar Ditches				X
	B. Rolling Dips				X
	C. Trench Drains				X
	D. Tile Drains				X
	E. Erosion Control Barriers and Structures				X
	F. Temporary Drainage Crossings				X

TAB VIII – SECTION 4 COMPANY BACKGROUND AND REFERENCES

**1. COMPANY BACKGROUND AND REFERENCES**

**1.1 VENDOR INFORMATION**

1.1.1 Vendors must provide a company profile in the table format below.

<b>Question</b>	<b>Response</b>
Company name:	<i>Diversified Resources, Inc.</i>
Ownership (sole proprietor, partnership, etc.):	<i>Corporation</i>
State of incorporation:	<i>CA</i>
Date of incorporation:	<i>12/28/2010</i>
# of years in business:	<i>6</i>
List of top officers:	<i>Traci Holt, President Kelly Holt, Vice President</i>
Location of company headquarters:	<i>Chester, CA</i>
Location(s) of the company offices:	<i>Chester, CA</i>
Location(s) of the office that will provide the services described in this RFQ:	<i>Chester, CA</i>
Number of employees locally with the expertise to support the requirements identified in this RFQ:	<i>5</i>
Number of employees nationally with the expertise to support the requirements in this RFQ:	<i>5</i>
Location(s) from which employees will be assigned for this project:	<i>Chester, CA</i>

1.1.2 **Please be advised**, pursuant to NRS 80.010, a corporation organized pursuant to the laws of another state must register with the State of Nevada, Secretary of State’s Office as a foreign corporation before a contract can be executed between the State of Nevada and the awarded vendor, unless specifically exempted by NRS 80.015.

1.1.3 The selected vendor, prior to doing business in the State of Nevada, must be appropriately licensed by the State of Nevada, Secretary of State’s Office pursuant to NRS76. Information regarding the Nevada Business License can be located at <http://sos.state.nv.us>.

<b>Question</b>	<b>Response</b>
Nevada Business License Number:	<i>NV20161655658</i>
Legal Entity Name:	<i>DRI</i>

Is “Legal Entity Name” the same name as vendor is doing business as?

Yes	<b>X</b>	No	
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If “No”, provide explanation.

1.1.4 Vendors are cautioned that some services may contain licensing requirement(s). Vendors shall be proactive in verification of these requirements prior to proposal submittal. Proposals that do not contain the requisite licensure may be deemed non-responsive.

1.1.5 Has the vendor ever been engaged under contract by any State of Nevada agency?

Yes		No	<i>X</i>
-----	--	----	----------

If “Yes”, complete the following table for each State agency for whom the work was performed. Table can be duplicated for each contract being identified.

<b>Question</b>	<b>Response</b>
Name of State agency:	
State agency contact name:	
Dates when services were performed:	
Type of duties performed:	
Total dollar value of the contract:	

1.1.6 Are you now or have you been within the last two (2) years an employee of the State of Nevada, or any of its agencies, departments, or divisions?

Yes		No	<i>X</i>
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If “Yes”, please explain when the employee is planning to render services, while on annual leave, compensatory time, or on their own time?

If you employ (a) any person who is a current employee of an agency of the State of Nevada, or (b) any person who has been an employee of an agency of the State of Nevada within the past two (2) years, and if such person will be performing or producing the services which you will be contracted to provide under this contract, you must disclose the identity of each such person in your response to this RFQ, and specify the services that each person will be expected to perform.

1.1.7 Disclosure of any significant prior or ongoing contract failures, contract breaches, civil or criminal litigation in which the vendor has been alleged to be liable or held liable in a matter involving a contract with the State of Nevada or any other governmental entity. Any pending claim or litigation occurring within the past six (6) years which may adversely affect the vendor’s ability to

perform or fulfill its obligations if a contract is awarded as a result of this RFQ must also be disclosed. Does any of the above apply to your company?

Yes		No	<b>X</b>
-----	--	----	----------

If “Yes”, please provide the following information. Table can be duplicated for each issue being identified.

Question	Response	
Date of alleged contract failure or breach:		
Parties involved:		
Description of the contract failure, contract breach, or litigation, including the products or services involved:		
Amount in controversy:		
Resolution or current status of the dispute:		
If the matter has resulted in a court case:	Court	Case Number
Status of the litigation:		

1.1.8 Vendors must review the insurance requirements specified in **Attachment E, Insurance Schedule for RFQ 3282**. Does your organization currently have or will your organization be able to provide the insurance requirements as specified in **Attachment E**.

Yes	<b>X</b>	No	
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Any exceptions and/or assumptions to the insurance requirements **must** be identified on **Attachment B, Technical Certification of Compliance with Terms and Conditions of RFQ**. Exceptions and/or assumptions will be taken into consideration as part of the evaluation process; however, vendors must be specific. If vendors do not specify any exceptions and/or assumptions at time of their RFQ response submission, the State will not consider any additional exceptions and/or assumptions during negotiations.

Upon contract award, the successful vendor **must** provide the Certificate of Insurance identifying the coverages as specified in **Attachment E, Insurance Schedule for RFQ 3282**.

- 1.1.9 Company background/history and why vendor is qualified to provide the services described in this RFQ. Limit response to no more than five (5) pages.

*Diversified Resources, Inc. is experienced in all aspects of timber/fuel reduction operations. We are fully insured, bonded, licensed timber operator and a licensed California tree service contractor. We have more than 25 years' experience in the timber industry. We pride ourselves and our company in doing quality work. We specialize in mastication, grapple piling, fuel reduction, and site preparation.*

*We have a profound working knowledge of in woods activities. We take great pride in being good stewards of our lands. We are a bonded, licensed California Contractor, C61/D49 Tree Specialty, #966089 and a CA. Licensed Timber Operator - #A10959. We are also a California Pro Logger and member of Associated California Loggers.*

*We are known for taking on difficult projects, working through adversity, impeccable safety record, excellent communication, and completing work before deadline. We have never defaulted on any contract.*

*We have an established reputation of doing high quality work, ensuring that quality is always monitored. Our past performance evaluations reflect our quality, timeliness, understanding of the project specifications and customer satisfaction. Our communication with the public and project administrators is always rated above average. We apply appropriate forestry principles and techniques to ensure we meet the objectives of a project. The goal is to provide proper care so that the forest remains healthy and vigorous.*

*Over the past several years we have treated over 7,500 areas of private and public lands. Private work consists of fuel reduction treatments around sensitive areas, home sites, and in very high visible traffic areas. Our work on public lands include fire restoration, site preparation, mastication, hand work, timber falling and grapple piling.*

*Our employees are the strength of our company. We take great pride in our employees as they represent our company and the quality of work we are known for. Our employee safety and quality of work is more important than production.*

- 1.1.10 Length of time vendor has been providing services described in this RFQ to the public and/or private sector. Please provide a brief description.

*Diversified Resources, Inc. has provided services similar to those in this RFQ for six years. Prior to starting Diversified Resources, Inc., Kelly Holt worked as a forestry superintendent for his family business. Kelly has more than 25 years of in woods experience and has an excellent safety record. He has extensive experience in supervision, directing and coordinating the activities of workers engaged in forestry operations. In addition, each of our employees has more than 20 years of experience with services included in this RFQ.*

1.1.11 Financial information and documentation to be included in Part III, Confidential Financial Information of vendor’s response in accordance with Section 10.5, Part III – Confidential Financial Information.

1.1.11.1 Dun and Bradstreet Number

1.1.11.2 Federal Tax Identification Number

***We have included the financial information requested above as directed in Part III, Confidential Financial section of this RFQ.***

## **1.2 SUBCONTRACTOR INFORMATION**

1.2.1 Does this RFQ response include the use of subcontractors?

Yes		No	<b>X</b>
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If “Yes”, vendor must:

1.2.1.1 Identify specific subcontractors and the specific requirements of this RFQ for which each proposed subcontractor will perform services.

1.2.1.2 If any tasks are to be completed by subcontractor(s), vendors must:

- A. Describe the relevant contractual arrangements;
- B. Describe how the work of any subcontractor(s) will be supervised, channels of communication will be maintained and compliance with contract terms assured; and
- C. Describe your previous experience with subcontractor(s).

1.2.1.3 Vendors must describe the methodology, processes and tools utilized for:

- A. Selecting and qualifying appropriate subcontractors for the project/contract;
- B. Ensuring subcontractor compliance with the overall performance objectives for the project; and
- C. Ensuring that subcontractor deliverables meet the quality objectives of the project/contract; and

- D. Providing proof of payment to any subcontractor(s) used for this project/contract, if requested by the State. Proposal should include a plan by which, at the State's request, the State will be notified of such payments.
- 1.2.1.4 Provide the same information for any proposed subcontractors as requested in *Section 5.1, Vendor Information*.
- 1.2.1.5 Business references as specified in *Section 5.3, Business References* must be provided for any proposed subcontractors.
- 1.2.1.6 Vendor shall not allow any subcontractor to commence work until all insurance required of the subcontractor is provided to the vendor.
- 1.2.1.7 Vendor must notify the using agency of the intended use of any subcontractors not identified within their original proposal and provide the information originally requested in the RFQ in *Section 5.2, Subcontractor Information*. The vendor must receive agency approval prior to subcontractor commencing work.

### **1.3 BUSINESS REFERENCES**

- 1.3.1 Vendors should provide a minimum of three (3) business references from similar projects performed for private, state and/or large local government clients within the last three (3) years.
- 1.3.2 Vendors must provide the following information for every business reference provided by the vendor and/or subcontractor:

The "Company Name" must be the name of the proposing vendor or the vendor's proposed subcontractor.

<b>Reference #:</b>	<i>1</i>		
<b>Company Name:</b>	<i>Diversified Resources, Inc.</i>		
<b>Identify role company will have for this RFQ project (Check appropriate role below):</b>			
<i>X</i>	<b>VENDOR</b>		<b>SUBCONTRACTOR</b>
Project Name:	<i>Mt Charleston/Clark Canyon Fuel Reduction</i>		
<b>Primary Contact Information</b>			
Name:	Steve Howell		
Street Address:	1536 S. Carson Street		
City, State, Zip	Carson City, NV 89701		
Phone, including area code:	775-721-2064		
Facsimile, including area code:	775-884-8199		
Email address:	srhowell@fs.fed.us		
<b>Alternate Contact Information</b>			
Name:	Annabelle Monti		
Street Address:	1536 S. Carson Street		
City, State, Zip	Carson City, NV 89701		
Phone, including area code:	775-771-1143		
Facsimile, including area code:	775-884-8199		
Email address:	amonti@fs.fed.us		
<b>Project Information</b>			
Brief description of the project/contract and description of services performed, including technical environment (i.e., software applications, data communications, etc.) if applicable:	586 acre fuel reduction, mastication project on the Humboldt-Toiyabe National Forest.		
Original Project/Contract Start Date:	08/25/2014		
Original Project/Contract End Date:	08/05/2015		
Original Project/Contract Value:	\$290,268.00		
Final Project/Contract Date:	01/23/2015		
Was project/contract completed in time originally allotted, and if not, why not?	YES		
Was project/contract completed within or under the original budget/cost proposal, and if not, why not?	YES		

Reference #:	2		
Company Name:	Diversified Resources, Inc.		
<b>Identify role company will have for this RFQ project (Check appropriate role below):</b>			
<b>X</b>	<b>VENDOR</b>		<b>SUBCONTRACTOR</b>
Project Name:	<b>Iceplant Canyon Mastication</b>		
<b>Primary Contact Information</b>			
Name:	Carol Carlock		
Street Address:	825 Avenue East		
City, State, Zip	Ely, NV 89301		
Phone, including area code:	775-289-5128		
Facsimile, including area code:	775-289-2132		
Email address:	clcarlock@fs.fed.us		
<b>Alternate Contact Information</b>			
Name:			
Street Address:			
City, State, Zip			
Phone, including area code:			
Facsimile, including area code:			
Email address:			
<b>Project Information</b>			
Brief description of the project/contract and description of services performed, including technical environment (i.e., software applications, data communications, etc.) if applicable:	546 acre mastication/fuel reduction project in Ely, Nevada		
Original Project/Contract Start Date:	08/01/2015		
Original Project/Contract End Date:	11/30/2015		
Original Project/Contract Value:	\$318,492.72		
Final Project/Contract Date:	10/26/2015		
Was project/contract completed in time originally allotted, and if not, why not?	YES		
Was project/contract completed within or under the original budget/cost proposal, and if not, why not?	YES		

<b>Reference #:</b>	3		
<b>Company Name:</b>	<i>Diversified Resources, Inc.</i>		
<b>Identify role company will have for this RFQ project (Check appropriate role below):</b>			
<i>X</i>	<b>VENDOR</b>		<b>SUBCONTRACTOR</b>
Project Name:	Clear Creek Fuel Break/Reduction		
<b>Primary Contact Information</b>			
Name:	Mark Pustejovsky		
Street Address:	PO Box 101		
City, State, Zip	Westwood, CA 96137		
Phone, including area code:	530-604-6662		
Facsimile, including area code:	N/A		
Email address:	<a href="mailto:mpustejovsky@spi-ind.com">mpustejovsky@spi-ind.com</a>		
<b>Alternate Contact Information</b>			
Name:			
Street Address:			
City, State, Zip			
Phone, including area code:			
Facsimile, including area code:			
Email address:			
<b>Project Information</b>			
Brief description of the project/contract and description of services performed, including technical environment (i.e., software applications, data communications, etc.) if applicable:	358 acre hazard fuel reduction around the town of Clear Creek, CA.		
Original Project/Contract Start Date:	09/15/2014		
Original Project/Contract End Date:	10/31/2014		
Original Project/Contract Value:	\$150,750		
Final Project/Contract Date:	10/24/2014		
Was project/contract completed in time originally allotted, and if not, why not?	YES		
Was project/contract completed within or under the original budget/cost proposal, and if not, why not?	YES		



<b>Reference #:</b>	4		
<b>Company Name:</b>	Diversified Resources, Inc.		
<i>Identify role company will have for this RFQ project (Check appropriate role below):</i>			
<i>X</i>	<b>VENDOR</b>		<b>SUBCONTRACTOR</b>
Project Name:	Duffy Creek Fuel Reduction		
<b>Primary Contact Information</b>			
Name:	Scott Carnegie		
Street Address:	PO Box 990898		
City, State, Zip	Redding, CA 96099-0898		
Phone, including area code:	530-243-2783		
Facsimile, including area code:	530-243-2900		
Email address:	<a href="mailto:scottc@wmbeaty.com">scottc@wmbeaty.com</a>		
<b>Alternate Contact Information</b>			
Name:			
Street Address:			
City, State, Zip			
Phone, including area code:			
Facsimile, including area code:			
Email address:			
<b>Project Information</b>			
Brief description of the project/contract and description of services performed, including technical environment (i.e., software applications, data communications, etc.) if applicable:	45 acre fuel reduction project.		
Original Project/Contract Start Date:	06/20/2016		
Original Project/Contract End Date:	07/31/2016		
Original Project/Contract Value:	\$16,750.00		
Final Project/Contract Date:	07/01/2016		
Was project/contract completed in time originally allotted, and if not, why not?	YES		
Was project/contract completed within or under the original budget/cost proposal, and if not, why not?	YES		

- 1.3.3 Vendors must also submit *Attachment F, Reference Questionnaire* to the business references that are identified in *Section 5.3.2*.
- 1.3.4 The company identified as the business references must submit the Reference Questionnaire directly to the Purchasing Division.
- 1.3.5 It is the vendor's responsibility to ensure that completed forms are received by the Purchasing Division on or before the deadline as specified in *Section 9, RFQ Timeline* for inclusion in the evaluation process. Reference Questionnaires not received, or not complete, may adversely affect the vendor's score in the evaluation process.

*Attachment F, Reference Questionnaire has been submitted to each reference. Each reference confirmed the form was filled out and submitted per instructions in this RFQ.*

The State reserves the right to contact and verify any and all references listed regarding the quality and degree of satisfaction for such performance

TAB IX – ATTACHMENT G – PROPOSED STAFF RESUMES

## PROPOSED STAFF RESUME

*A resume must be completed for all proposed contractor staff and proposed subcontractor staff.*

<b>COMPANY NAME:</b>		<i>Diversified Resources, Inc.</i>	
<input checked="" type="checkbox"/> <b>Contractor</b>		<input type="checkbox"/> <b>Subcontractor</b>	
<b>Name:</b>	Kelly Holt		<input checked="" type="checkbox"/> <b>Key Personnel</b>
<b>Classification:</b>	Owner, Operator, Foreman	<b># of Years in Classification:</b>	26
<b>Brief Summary: of Experience:</b>	Kelly has more than 25 years' experience in timber and forestry management. Profound working knowledge of woods safety. Skillful, experience and able to handle all aspects of timber operations, exceptional safety record. Kelly has extensive experience in supervision, directing and coordinating the activities of workers engaged in forestry/timber operations. Can operate any forestry equipment/position.		
<b># of Years with Firm:</b>	6		
<b>RELEVANT PROFESSIONAL EXPERIENCE</b>			
<b>Required Information:</b>			
<b>MMYYYY to Present:</b>		12/10 to Present	
<b>Vendor Name:</b>		Diversified Resources, Inc.	
<b>Client Name:</b>		PO Box 676 Chester, CA 96020	
<b>Client Contact Name:</b>		Traci Holt, 530-375-7716	
<b>Client Address, Phone Number, Email:</b>		Owner, Operator, Foreman, Mechanic, Contract	
<b>Role in Contract/Project:</b>		Compliance. Completed over 7,500 acres of fuel	
<b>Details and Duration of Contract/Project:</b>		reduction projects on both private and public lands.	
<b>Required Information:</b>			
<b>MMYYYY to MMYYYY:</b>		01/88 to 12/10	
<b>Vendor Name:</b>		Holt Logging, Inc.	
<b>Client Name:</b>		Shiela Holt, 530-256-3104	
<b>Client Contact Name:</b>		PO Box 789 Westwood, CA 96137	
<b>Client Address, Phone Number, Email:</b>		Logging Superintendent, Equipment Operator,	
<b>Role in Contract/Project:</b>		Mechanic for multiple logging sides of family business	
<b>Details and Duration of Contract/Project:</b>			
<b>Required Information:</b>			
<b>MMYYYY to MMYYYY:</b>		09/12 to Present	
<b>Vendor Name:</b>		USFS – Humboldt Toiyabe Carson Ranger District	
<b>Client Name:</b>		Steve Howell, District Fuels Specialist	
<b>Client Contact Name:</b>		1536 S. Carson Street Carson City, NV 89701	
<b>Client Address, Phone Number, Email:</b>		775-721-2064	
<b>Role in Contract/Project:</b>		Contractor for USFS - Numerous fuels reduction	
<b>Details and Duration of Contract/Project:</b>		projects on the Humboldt Toiyabe throughout state of Nevada. Completed over 1000 acres of fuel reduction projects on the Humboldt-Toiyabe National Forest.	

**EDUCATION**

<i>Description</i>		<i># of Years Experience</i>
<b><i>Institution Name:</i></b>	Diploma - Chester Jr. Sr. High School – Chester, CA	
<b><i>City:</i></b>	Universal Technical Institute – Phoenix, AZ	
<b><i>State:</i></b>	Associated California Loggers – Certified ProLogger	
<b><i>Degree/Achievement:</i></b>		
<b><i>Certifications:</i></b>	CAT-Heavy Equipment Mechanic	

**REFERENCES**

<p><b><i>Minimum of three (3) required, including name, title, organization, phone number, fax number and email address</i></b></p>	<p>Steve Howell, USFS Humboldt-Toiyabe District            Fuels Specialist            775-721-2064 phone            775-884-8199 fax  <a href="mailto:srhowell@fs.fed.us">srhowell@fs.fed.us</a> email</p> <p>Danielle Banchio, RPF North Valley Resources            530-927-7095 phone  <a href="mailto:dbanchio@gmail.com">dbanchio@gmail.com</a> email</p> <p>Dave Oliver, USFS Almanor Ranger District            Forestry Tech            530-258-5157 phone            530-258-5194 fax  <a href="mailto:dboliver@fs.fed.us">dboliver@fs.fed.us</a> email</p>
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## PROPOSED STAFF RESUME

*A resume must be completed for all proposed contractor staff and proposed subcontractor staff.*

<b>COMPANY NAME:</b>		<i>Diversified Resources, Inc.</i>	
<input type="checkbox"/> ● Contractor		<input type="checkbox"/> Subcontractor	
<b>Name:</b>	Traci Holt		<input type="checkbox"/> ● Key Personnel
<b>Classification:</b>	Manager	<b># of Years in Classification:</b>	14
<b>Brief Summary of Experience:</b>	Professional with experience in all aspects of business management, planning and strategic management. Successful business owner and operator. Supervise, direct, coordinate activities of workers engaged in forestry operations. Safety officer, compliance officer		
<b># of Years with Firm:</b>	6		
<b>RELEVANT PROFESSIONAL EXPERIENCE</b>			
<b>Required Information:</b>	12/10 to Present		
<b>MMYYYY to Present:</b>	Diversified Resources, Inc.		
<b>Vendor Name:</b>	PO Box 676 Chester, CA 96020		
<b>Client Name:</b>	Kelly Holt, 530-375-7711		
<b>Client Contact Name:</b>	Compliance/safety officer, contract negotiations,		
<b>Client Address, Phone Number, Email:</b>	landowner liaison with crew		
<b>Role in Contract/Project:</b>	Licensed California Tree Service Contractor –		
<b>Details and Duration of Contract/Project:</b>	D49 License #966089		
	Licensed Timber Operator #A10959		
<b>Required Information:</b>	1999-2010		
<b>MMYYYY to MMYYYY:</b>	Private Consultant in timber/forestry work		
<b>Vendor Name:</b>	H&H Services		
<b>Client Name:</b>	Traci Holt, Owner		
<b>Client Contact Name:</b>	530-375-7716		
<b>Client Address, Phone Number, Email:</b>	Safety plan preparation, assistance in		
<b>Role in Contract/Project:</b>	bidding/negotiating process for clients, federal and state		
<b>Details and Duration of Contract/Project:</b>	certification consulting.		
<b>Required Information:</b>			
<b>MMYYYY to MMYYYY:</b>			
<b>Vendor Name:</b>			
<b>Client Name:</b>			
<b>Client Contact Name:</b>			
<b>Client Address, Phone Number, Email:</b>			
<b>Role in Contract/Project:</b>			
<b>Details and Duration of Contract/Project:</b>			
<b>EDUCATION</b>			
<b>Description</b>			<b># of Years Experience</b>
<b>Institution Name:</b>	CSU-Chico, University of the Pacific		
	Chico, Stockton		
	California		
	BS-Health Science, MBA		
	Licensed Tree Service Contractor, Pro Logger, Licensed Timber Operator A10959 (CalFire)		
<b>City:</b>			
<b>State:</b>			
<b>Degree/Achievement:</b>			
<b>Certifications:</b>			

**REFERENCES**

*Minimum of three (3) required, including name, title, organization, phone number, fax number and email address*

Julia Gussett, CPA  
Pezzullo & Gussett, LLC  
530-257-7721 office  
530-257-3127 fax  
[julia@unocpa.com](mailto:julia@unocpa.com)

Susan Bryner  
Small Business Owner/Real Estate  
530-588-3799 phone  
[Susan.bryner@gmail.com](mailto:Susan.bryner@gmail.com)

Sherrie Thrall  
Board of Supervisor  
530-258-3656 phone  
[Sherrie.thrall@gmail.com](mailto:Sherrie.thrall@gmail.com)

## PROPOSED STAFF RESUME

*A resume must be completed for all proposed contractor staff and proposed subcontractor staff.*

<b>COMPANY NAME:</b>		<i>Diversified Resources, Inc.</i>	
<input type="checkbox"/> <b>Contractor</b>		<input type="checkbox"/> <b>Subcontractor</b>	
<b>Name:</b>	Servando Melendrez		<input checked="" type="checkbox"/> <b>Key Personnel</b>
<b>Classification:</b>	Equipment Operator	<b># of Years in Classification:</b>	24
<b>Brief Summary of Experience:</b>	More than 20 years of forestry experience. Experienced in using all types of Forestry equipment. Experienced in tree removal, fuels reduction, mastication, biomass cutting, log loader, chipping, road work, hand treatment.		
<b># of Years with Firm:</b>	3		
<b>RELEVANT PROFESSIONAL EXPERIENCE</b>			
<b>Required Information:</b>			
<i>MMYYYY to Present:</i>		8/12 to Present	
<i>Vendor Name:</i>		Diversified Resources, Inc.	
<i>Client Name:</i>		PO Box 676 Chester, CA 96020	
<i>Client Contact Name:</i>		Traci Holt, 530-375-7716	
<i>Client Address, Phone Number, Email:</i>			
<i>Role in Contract/Project:</i>		Equipment Operator - worked on various fuel reduction projects for private and public lands.	
<i>Details and Duration of Contract/Project:</i>			
<b>Required Information:</b>			
<i>MMYYYY to MMYYYY:</i>		10/90-08/12	
<i>Vendor Name:</i>		Holt Enterprises	
<i>Client Name:</i>		PO Box 789	
<i>Client Contact Name:</i>		Westwood, CA 96137	
<i>Client Address, Phone Number, Email:</i>		Equipment operator – Chipping, log loader, skidder operator, timber falling	
<i>Role in Contract/Project:</i>			
<i>Details and Duration of Contract/Project:</i>			
<b>EDUCATION</b>			
		<i>Description</i>	<i># of Years Experience</i>
<i>Institution Name:</i>			
<i>City:</i>			
<i>State:</i>			
<i>Degree/Achievement:</i>			
<i>Certifications:</i>			



**REFERENCES**

*Minimum of three (3) required, including name, title, organization, phone number, fax number and email address*

Kelly Holt, Diversified Resources  
530-375-7711 phone  
530-258-3943 fax  
[kellyholt@frontiernet.net](mailto:kellyholt@frontiernet.net)

Shiela Holt, Holt Enterprises  
530-256-3104 phone  
530-256-3106 fax  
[holtlogging@frontiernet.net](mailto:holtlogging@frontiernet.net)

Tim Holt, Holt Enterprises  
530-256-3104 phone  
530-256-3106 fax  
[holtlogging@frontiernet.net](mailto:holtlogging@frontiernet.net)

## PROPOSED STAFF RESUME

*A resume must be completed for all proposed contractor staff and proposed subcontractor staff.*

<b>COMPANY NAME:</b>		<i>Diversified Resources, Inc.</i>	
<input type="checkbox"/> ● <b>Contractor</b>		<input type="checkbox"/> <b>Subcontractor</b>	
<b>Name:</b>	David Zalesny		<input type="checkbox"/> ● <b>Key Personnel</b>
<b>Classification:</b>	Equipment Operator/Truck Driver	<b># of Years in Classification:</b>	26
<b>Brief Summary of Experience:</b>	More than 25 years experience in forestry/timber industry. In depth knowledge of operation, maintenance and use of forestry equipment. Safety conscientious, excellent in woods knowledge. Skilled truck driver, with exceptional DOT safety record. Can operate any forestry related equipment.		
<b># of Years with Firm:</b>	5		
<b>RELEVANT PROFESSIONAL EXPERIENCE</b>			
<b>Required Information:</b>		4/11 to Present	
<b>MMYYYY to Present:</b>		Diversified Resources, Inc.	
<b>Vendor Name:</b>		PO Box 676 Chester, CA 96020	
<b>Client Name:</b>		Traci Holt, 530-375-7716	
<b>Client Contact Name:</b>		Equipment Operator on various fuel reduction projects on public and private land. Lowbed/truck driver.	
<b>Client Address, Phone Number, Email:</b>		Heavy equipment operator on state and federal forest fires.	
<b>Role in Contract/Project:</b>			
<b>Details and Duration of Contract/Project:</b>			
<b>Required Information:</b>		01/82-01/88	
<b>MMYYYY to MMYYYY:</b>		03/02-	
<b>Vendor Name:</b>		Holt Enterprises	
<b>Client Name:</b>		PO Box 789	
<b>Client Contact Name:</b>		Westwood, CA 96137	
<b>Client Address, Phone Number, Email:</b>		Equipment operator – Chipping, log loader, skidder operator, timber falling	
<b>Role in Contract/Project:</b>		Heavy equipment mechanic, chip/log/self loader truck driver	
<b>Details and Duration of Contract/Project:</b>			
<b>EDUCATION</b>			
<i>Description</i>			<i># of Years Experience</i>
<b>Institution Name:</b>			
<b>City:</b>			
<b>State:</b>			
<b>Degree/Achievement:</b>			
<b>Certifications:</b>			

## REFERENCES

*Minimum of three (3) required, including name, title, organization, phone number, fax number and email address*

Kelly Holt, Diversified Resources  
530-375-7711 phone  
530-258-3943 fax  
[kellyholt@frontiernet.net](mailto:kellyholt@frontiernet.net)

Shiela Holt, Holt Enterprises  
530-256-3104 phone  
530-256-3106 fax  
[holtlogging@frontiernet.net](mailto:holtlogging@frontiernet.net)

Tim Holt, Holt Enterprises  
530-256-3104 phone  
530-256-3106 fax  
[holtlogging@frontiernet.net](mailto:holtlogging@frontiernet.net)

## PROPOSED STAFF RESUME

*A resume must be completed for all proposed contractor staff and proposed subcontractor staff.*

<b>COMPANY NAME:</b>		<i>Diversified Resources, Inc.</i>	
<input type="checkbox"/> <b>Contractor</b>		<input type="checkbox"/> <b>Subcontractor</b>	
<b>Name:</b>	Justin Claughton		<input checked="" type="checkbox"/> <b>Key Personnel</b>
<b>Classification:</b>	Equipment Operator	<b># of Years in Classification:</b>	20
<b>Brief Summary of Experience:</b>	Forestry heavy equipment operator. Experienced in operating all types of forestry equipment – skidder, log loader, processor, feller buncher masticator, dozer, yarder		
<b># of Years with Firm:</b>	3		
<b>RELEVANT PROFESSIONAL EXPERIENCE</b>			
<b>Required Information:</b>			
<i>MMYYYY to Present:</i>		4/14 to Present	
<i>Vendor Name:</i>		Diversified Resources, Inc.	
<i>Client Name:</i>		PO Box 676 Chester, CA 96020	
<i>Client Contact Name:</i>		Traci Holt, 530-375-7716	
<i>Client Address, Phone Number, Email:</i>			
<i>Role in Contract/Project:</i>		Equipment Operator on various fuel reduction projects	
<i>Details and Duration of Contract/Project:</i>		on public and private land.	
<b>Required Information:</b>			
<i>MMYYYY to MMYYYY:</i>		09/08 to 03/14	
<i>Vendor Name:</i>		Hofenbredl Timber	
<i>Client Name:</i>		Larry Hofenbredl, 503-931-7419	
<i>Client Contact Name:</i>		25850 Salmon River Hwy, Willamina, OR 97396	
<i>Client Address, Phone Number, Email:</i>		Equipment Operator for large private logging company.	
<i>Role in Contract/Project:</i>			
<i>Details and Duration of Contract/Project:</i>			
<b>Required Information:</b>			
<i>MMYYYY to MMYYYY:</i>		04/97-06/08	
<i>Vendor Name:</i>		High Country Logging	
<i>Client Name:</i>		Clay, 541-792-0563	
<i>Client Contact Name:</i>		Canyon City, OR 97820	
<i>Client Address, Phone Number, Email:</i>		Equipment operator for private logging company.	
<i>Role in Contract/Project:</i>			
<i>Details and Duration of Contract/Project:</i>			
<b>EDUCATION</b>			
<i>Description</i>			<i># of Years Experience</i>
<i>Institution Name:</i>	John Day High School		
<i>City:</i>	John Day		
<i>State:</i>	OR		
<i>Degree/Achievement:</i>	HSD		
<i>Certifications:</i>			

**REFERENCES**

*Minimum of three (3) required, including name, title, organization, phone number, fax number and email address*

Kelly Holt, Owner Diversified Resources, Inc.  
530-375-7711 phone  
530-258-3943 fax  
[kellyholt@frontiernet.net](mailto:kellyholt@frontiernet.net)

Larry Hofenbredl, Owner Hofenbredl Timber  
503-931-7419 phone  
503-879-5000 fax  
No email available

Jim Miner, former co-worker  
Fall City, OR  
503-560-4790 phone  
No fax, no email available

Other Information Material – N/A